

**GOVERNMENT OF KARNATAKA
RURAL DEVELOPMENT AND PANCHAYATHRAJ DEPARTMENT**

**OPERATIONAL GUIDELINES
Of
RAJIV GANDHI CHAITHANYA YOJANE**

**SANJEEVINI
KARNATAKA RURAL LIVELIHOOD PROMOTION SOCIETY
55, Abhaya Complex, KSPCB, 4th Floor, Risaldar Road
Sheshadripuram Bangalore-560 020**

Operational Guidelines of RGCY

CONTENT

Page No.

1. Highlights of the Project
2. Objectives of the Project
3. Specific Goal of the Project
4. Scope of the Project
5. Project Beneficiaries
6. Project Implementation
7. Criteria for selection of Beneficiaries
8. Implementation Strategy
 - State Level
 - District Level
 - District Level Committee
 - District Level Implementation and Functions of Advisory Committee
 - Functions of District Level Implementation Committee
 - Taluk Level
9. Formation of Taluk Level Progress Review Committee with the following Members under the Chairmanship of Taluk Panchayath President
 - Functions and Responsibilities of the Committee
10. Taluk Level Bankers Committee
11. Finalization of List of Eligible Youths through Grama Sabha
 - Training through SATCOM
 - Production of IEC Materials

12. Self-Employment Programme

1. Self-Employment Training Programme for Selected Youth
2. Activities of Project Supporting Agencies
3. Formation of Joint Liability Groups (JLGs)
4. Vocational Training
5. Preparation of Project Proposals
6. Facilitation of Financial Linkages with Banks and Other Institutions

- Roles and Responsibilities of Chief Executive Officer of Zilla Panchayath
- Release of Grants to Project Supporting Agencies
- Release of Advance amount to candidates taking-up Self-Employment
- Entrepreneurial Training
- Establishment of Enterprises

7. Market Linkages

8. Organizing Vocational Melas for Youth

9. Creation of Employment with Vocational Skill Training

1. Selection of Organizations providing Employment with Vocational Skills Training (Project Implementation Agency –PIA)
 - Details of Creation of Employment with Vocational Skill Training
 - Release of Grants to Project Implementation Agencies
2. Method of Selection of Beneficiaries
3. Monitoring and Evaluation

10. Expenditure Incurred on Each Candidate and Release of Grants to Project Supporting Agencies.

Operational Guidelines of Rajiv Gandhi Chaithanya Yojane

1. Highlights of the Project:

- The youth in rural areas are moving away from agriculture in the recent times. The sufficient land required to fulfil the requirements of each of the family dependent on agriculture is not available. Under this circumstance, these families have to go in search of alternative income generation activities.
- Very few youths in the rural areas are getting vocational education and skill training. The youths leaving schools and colleges in the middle, especially the number of Girls has been increasing day by day. Similarly, there is also lack of vocational trainings providing the jobs.
- Many due to fear of failure/loss in the self-employment, do not even try at this. Migration of rural youth to urban areas in search of livelihoods is increasing due to all these reasons.
- In this situation, it is possible to retain the unemployed youth in their respective villages through farm based production and service activities. Also there is plenty of opportunities available in Non-farm zone in production and service activities.
- Rajiv Gandhi Chaithanya Yojane has planned to utilize the hidden talent of such youths through creating alternative income generating system. With this, there is a possibility that these youths transform in to rural assets through participating in productive activities.
- Possibility of rural youth remaining in their villages will increase by providing appropriate training and support and making them self-reliant.
- Finally, this project will be responsible to increase the quality of life of thousands of youth in rural areas by developing their internal capacity and helping them to establish profitable enterprises.

2. Objectives of the Project:

- ❖ To create Self-employment opportunities to the rural youth who have not availed any benefits from the Government programmes through Panchayath Raj system.
- ❖ Motivating others to become Self-employed through the success stories of the unemployed rural youth into successful entrepreneurs.
- ❖ Motivating unemployed youth as nation's asset
- ❖ Making rural youth in to citizens contributing to the nation.
- ❖ Encouraging rural youth to improve their socio-economic conditions through effective utilization of local resources.
- ❖ Avoiding migration of rural youth to urban areas by encouraging integrated rural development.

3. Specific Goal of the Project:

- ❖ By offering employment providing skill training through appropriate training institutions to unemployed rural youth seeking employment and providing employment to 1 lakh youth.
- ❖ Accessing self-employment opportunity to 1 lakh unemployed youth desirous of self-employment by providing training in every district through Government or reputed Non-Government supporting organizations and facilitating Bank linkages, follow-up and providing support.

4. Scope of the Project:

- It is planned to bring 40 youth from each Gram Panchayath under the project purview covering all 5627 Gram Panchayaths in the State.
- Two lakh youth will be benefitted by the Project from this every year.

5. Beneficiaries of the Project:

- Unemployed youth living within the jurisdiction of Gram Panchayath and not involved in any activity so far and interested to take up employment with self-employment /vocational skills

- Youth in the age-group between 18-35 years will be the beneficiaries of the current project.

6. Project Implementation:

- ❖ The project is launched in the year 2013-14 and has a goal of providing self-employment to 1 lakh rural unemployed youth and Jobs with vocational skills to 1 lakh unemployed youth during the period of first year .
- ❖ The project has a goal of providing this facility to 2 lakh youths every year.
- ❖ Financial institutions will provide loans to the youth. The Zilla Panchayath will give Rs.50, 000/- to each Joint Liability Group (JLG) or Rs.10, 000/- to each member of the JLG in the form of Subsidy.
- ❖ Subsidy amount will be given to the financial institution.
- ❖ Subsidy and Loan amount should be in 1:3 ratio at minimum
- ❖ The guideline for giving Subsidy to Banks is given in Annexure -1 and the Formats of applications to be submitted by the Joint Liability Groups and the individual beneficiaries are given in the Annexure 2 & 3 respectively.

7. Criteria for Selection of Beneficiaries:

- Reserved only for youths in the age group of 18 to 35 years
- Should have passed 8th standard at minimum (appropriate proof obtained from the Head Master of the School must be furnished).
- This project is applicable only to those who are living in the jurisdiction of the Gram Panchayaths.
- Preference will be given to Women.
- A minimum of 20 per cent Scheduled Caste and 9 per cent Scheduled Tribe youths will be selected in the selection of candidates as per the reservation policy of the Government.
- Youth belonging to Minorities will be given preference.

The unemployed youth belonging to the following categories will be automatically included in the list of beneficiaries. Selection by Gram Sabha is not compulsory for such candidates.

- 1. Differently abled**
- 2. Youth from Tribal population**
- 3. Sexually exploited Women**
- 4. Widows**
- 5. Divorced Women**
- 6. Transgender**
- 7. All released bonded labour**
- 8. Youth completed 100 days of employment under MGNREGS**

Note: In case the released bonded labour is above the age limit, their eligible children will be considered.

- The selected youth should have the attitude of working with the Group
- Self – employment to be provided to youth having interest, expectation and symptoms of becoming entrepreneur.
- Youth desirous of working with vocational skills shall be provided accordingly.
- It is compulsory to participate in the training for the youth selected.
- List of eligible beneficiaries will be finalized in the Gram Sabha
- Selected youth should abide by the rules and regulations of the Rajiv Gandhi Chaithanya Yojane

The youth having eligibility as per above norms should obtain the application formats from the Panchayath Development Officer/Secretary and submit the filled in application to their respective Gram Panchayaths within the prescribed duration.

8. Implementation Strategy:

At State Level:

- ❖ A one day Introductory Workshop on Rajiv Gandhi Chaithanya Yojane will be organized for the Sanjeevini project team.
- ❖ Information on the role of different departments and stakeholders will be provided in the workshop. Awareness will be created on the problems/challenges that may arise during the implementation stage.
- ❖ Department of Rural Development and Panchayath Raj will convene the meeting of State Level Bankers Committee and approval will be obtained for providing Loan facility to young people who are interested in establishing own enterprise, service/business.
- ❖ Action will be taken to ensure that the Banks will issue specific instructions to their respective divisional and branch offices.

At District Level:

- ❖ An Introductory Workshop on Rajiv Gandhi Chaithanya Yojane will be organized for the elected Representatives and Officials.
- ❖ Information on Project concept and Implementation will be provided in the Workshop.
- ❖ Information on appropriate solutions and suggestions will be given through the discussions for the challenges that may arise during the implementation stage.

District Level Implementation and Advisory Committee will be constituted involving the following members under the Chairmanship of District In-charge Minister:

District Level Committee

1.	District In-charge Minister	Chairman
2.	M.L.As of the District	Member
3.	President of Zilla Panchayath	Member
4.	Vice-President of Zilla Panchayath	Member
5.	Scientists of University of Agriculture	Member
6.	District Development Manager, NABARD	Member
7.	District Lead Bank Manager	Member
8.	Representative of the Important NGO in the District	Member
9.	Representative of District RUDSETI	Member
10.	Representative of Krishi Vignana Kendra in the District	Member
11.	District Level Officers of the Development Departments	Member
12.	Chief Executive Officer of the Zilla Panchayath.	Member Secretary

Functions of District Level Project Implementation & Advisory Committee

- ❖ This committee will meet at least once in 3 months
- ❖ Selection of Two experts for project works implementation committee
- ❖ Review of decisions taken by the Taluk committees and giving suggestions and instructions
- ❖ Review of decisions taken by the Project works implementation committee and providing suggestions and instructions.
- ❖ Recommending necessary suggestions and instructions to the Government for effective implementation of the project.

District Level Project Works Implementation Experts Committee will be constituted under the Chairmanship of Chief Executive Officer of the Zilla Panchayath involving the following Members:

District Level Experts Committee

1.	Chief Executive Officer of the Zilla Panchayath.	Chairman
2.	Scientists of University of Agriculture	Member
3.	District Development Manager, NABARD	Member
4.	District Lead Bank Manager	Member
5.	Representative of the Important NGO in the District	Member
6.	Representative of District RUDSETI	Member
7.	Representative of Krishi Vignana Kendra in the District	Member
8.	District Level Officers of the Development Departments	Member
9.	Two Technical Experts nominated by the District Level Implementation & Advisory Committee	Member
10.	Executive Officer, Taluk Panchayath	Member
11.	Project Director (DRDA)	Member Secretary

Functions of District Level Project Implementation Committee

- ❖ Extending Co-operation to Youth Melas organized by Zilla Panchayath
- ❖ Advising Project Supporting Agencies and Gram Panchayaths
- ❖ Identification of best Training Institutions in the District
- ❖ Preparation of syllabus for entrepreneurial training/skill based entrepreneurial training under the guidance of KSRLPS/RUDSETI/RSETI and Krishi Vignana Kendra. Finalization of Food (Menu) to be provided during the Training period.
- ❖ Providing guidance on project preparation and Market facilities supplementary to the activities undertaken by the youth.
- ❖ Suggesting utilization of the grants available in other projects/schemes of Zilla Panchayath for providing necessary basic infrastructure facilities supplementary to the sales of products produced by the youth at District/Taluk/Hobli/Village levels.

- ❖ During the initial period of the project, the expert committee will conduct meetings every month up to six months.
- ❖ Meetings can be held once in every three months or as per the necessity afterwards.
- ❖ Taking appropriate action after discussion of issues, in case of project supporting agency is behaving against the project guidelines.

At Taluk Level:

- ❖ A one day introductory workshop on Rajiv Gandhi Chaithanya Yojane will be organized for Elected Representatives, Executive Officers, Panchayath Development Officers and other officers.

9. Taluk Level Progress Review Committee will be constituted under the Chairmanship of Taluk Panchayath President involving the following members:

1.	President of Taluk Panchayath	Chairman
2.	Vice-President of Taluk Panchayath	Member
3.	Manager of Lead Bank	Member
4.	Taluk Level Officers of development departments	Member
5.	Executive Officer of Taluk Panchayath	Member Secretary

- The list of eligible youths and details of identified self-employment and vocational skill development activities finalized in the Grama Sabha be sent to the Taluk Level Progress Review Committee constituted under the Chairmanship of the President of the Taluk Panchayath.

Functions and Responsibility of the Committee:

- ❖ Committee will be meeting once in a month
- ❖ Discussions will be held on the facilities available for marketing of self-employment activities and products to be undertaken in accordance with social and geographical situations prevailing in respective regions.
- ❖ Consultations will be held on the Technical Support available from different departments.

10. Taluk Level Bankers Committee :

- Subjects related to Bank Linkage to be discussed in the Taluk level Bankers Committee (BLBC) already in existence.

11. List of eligible youths will be finalized through the planned Grama Sabha:

- The list of possible youth identified for accessing the project facilities will be finalized in the Grama Sabha as per the guidelines of the Rajiv Gandhi Chaithanya Yojane.
- Action will be initiated to conduct the Grama Sabha to identify the unemployed youth in coordination with the President and officials of the Grama Panchayath.

Training through SATCOM:

- ❖ KSRLPS - "SANJEEVINI" will organize satellite based entrepreneurial motivation programme to 2,25,080 candidates from 5627 Gram Panchayaths covering 40 youths from each Gram Panchayath.
- ❖ The programme will be held in 32 broadcasts covering 1 Gram Panchayath from each of the total 176 Taluks.
- ❖ In each broadcast from 176 Taluks, 40 campers will represent from respective Gram Panchayaths. Accordingly, 7040 (176x40) youths will be provided with information related to programme and will be motivated on job opportunities with self-employment and skill training through success stories and short films thereby helping in selection process.
- ❖ Awareness on the project will be created to elected representatives, youth, community resource persons and officers separately in the programme.

Preparation of Information, Education and Communication (IEC) Materials:

- ❖ "Sanjeevini" – Karnataka State Rural Livelihood Promotion Society (KSRLPS) will take action with respect to preparation of Information Education and Communication materials.
- ❖ Detailed and easily understandable materials will be prepared for State and District Levels.

- ❖ For Grama Panchayath level, easily understandable material through films will be prepared.
- ❖ Wide-spread publicity will be undertaken on Rajiv Gandhi Chaithanya Yojane (RGCY) through Print and Electronic Media.
- ❖ Will ensure participation of youth in large numbers through wide spread publicity at Gram Panchayath level.

Self-Employment Programme

1. Self-Employment Programme for Selected Youth :

- Government / Non-Government organizations (Project Supporting Agencies) having expertise in the implementation of Self-employment programmes will be identified.
- Project Supporting Agency/Agencies will be selected and will be allocated to each district. Beneficiaries will be distributed considering the basic amenities, performance and experience possessed by the project supporting agencies.
- These programme supporting agencies will conduct skill based and entrepreneurial programme of the Entrepreneurial Development Programme (EDP) through Training institutions such as; RUDSETI/RSETI/CEDOK/Jana Sikshan Sansthan and Community Polytechnics.
- Necessary skill based trainings will be organized by the Project Supporting Agencies through institutions such as RUDSETI / RSETI and Krishi Vignana Kendra (KVK) after the sanction of loans by Bank to the activities selected by the beneficiaries.
- Project Supporting Agencies can provide the training, if they have the basic amenities to provide entrepreneurial training, after obtaining approval from the Zilla Panchayath.

2. Activities of Project Supporting Agency :

- ❖ Project supporting agency will provide detailed information to community resource persons regarding the project for effective implementation.
- ❖ Need based training will be given to selected community resource persons
- ❖ Their role and responsibility in project implementation will be made clearly understandable
- ❖ Grama Panchayath will be supported in identifying youths who can avail the project facilities
- ❖ Support will be extended in formation of youth groups and joint liability groups
- ❖ Guidance will be provided in planning meetings of peer youth and organizing joint liability group meetings.
- ❖ Achieving co-ordination with Grama Panchayath/financial institutions/RUDESETI/Krishi Vignana Kendra /Training institutions identified by the Rural Development and Panchayath Raj Department for organizing training programmes required for taking up self-employment by the youths identified for accessing the project facilities
- ❖ Creation of linkage and follow-up of availability of loan and subsidy to youth through Bank and Zilla Panchayath.
- ❖ Participation in meetings related to project at Grama Sabha, Grama Panchayath, Taluk Panchayath and Zilla Panchayath level.
- ❖ Documentation and submission of progress report of project implementation to concerned authorities.
- ❖ Working along with Panchayath Development Officer /Secretary for effective execution of Rajiv Gandhi Chaithanya Yojane.
- ❖ Achieving co-ordination with elected representatives and officers
- ❖ Acting on the guidelines provided by the experts committee
- ❖ Providing market linkage to market research and products of joint linkage groups

- ❖ Working jointly with Banks and Financial institutions and creation of linkage to youths.
- ❖ Organizing melas and exhibitions for publicity and sales of materials produced by youth.
- ❖ Bringing out stories of successful entrepreneurs supplementing to entrepreneurship
- ❖ Providing help in solving problems and concerns in smooth running of enterprise and also in need of legal support.
- ❖ Documentation of case studies of best managed activities and sending to Rural Development and Panchayath Raj Department of State through Chief Executive Officer of the Zilla Panchayath

3. Formation of Joint Liability Groups (JLG):

- Motivating formation of selected common activity Joint Liability Groups (JLGs) on the basis of identified self-employment after the training in accordance with their interest by the youth.
- Formation of Joint Liability Group comprising 5 youths, ready to take up a single type of self-employment activity.
- There is opportunity for taking up activities by individually also, only when formation of Joint Liability Group is not possible.
- Opening of Savings account in the Bank/financial institution.
- Meeting once in a week at a designated place.
- The Project Supporting Agency (PSA) will provide guidance in the above stages.
- Helping to obtain loan facility from the Bank or financial institutions for starting the enterprise for selection of a single enterprise by 5 members of the Joint Liability Group or for selection of separate enterprises individually by five members.
- After the formation of Joint Liability Groups and selection of enterprises, the Project Supporting Agency (PSA) will send the information to Taluk / Zilla Panchayath for including in to management information system (MIS).

- Grants to Project Supporting Agencies will be released as per the terms of the orders issued from time to time.

4. Vocational Training :

- ❖ Project supporting agencies (PSAs) will organize 3 days entrepreneurial training/ 6 days skill based entrepreneurial training in RUDSETI/R SETI/ CEDOK/Jana Shikshana /Krishi Vignana Kendra institutions after the loan sanction for the activities.
- ❖ When candidates are allocated to RUDSETI / R SETI training institutions and the training duration is of 6 days or more than 6 days, its expenditure will be borne out of the grants for RSETI given to the District.

Preparation of Project Proposals:

- Youth will prepare project reports for the activities that they had decided to undertake.
- Project supporting agencies will provide support in the preparation of project report within two weeks for the activities selected by the youth members of Joint Liability Group.
- Banks / Financial institutions will provide financial support on the basis of the project reports. Project supporting agencies should extend cooperation in all stages of these processes.

5. Establishing Financial Linkages with Banks /Other Institutions :

- Motivating candidates in taking decision on self-employment activity and having consultations. Inviting Bank officials for the consultation meetings.
- Cooperate in preparation of project report and submitting applications to Banks through Taluk Panchayath.
- Banks will provide loans to the members of Joint Liability Groups /individual candidates. Subsidy of Rs.50, 000/- to Joint Liability Group having 5 members or Rs.10, 000/- to each individual member of the Joint Liability Group will be provided. Extending cooperation to Taluk /Zilla Panchayath in providing necessary documents for release of subsidy amount to the financial institutions.

This subsidy will be back end subsidy. Banks will credit the subsidy amount to the respective beneficiary account, after the repayment of loans. There is no chance to credit the subsidy amount to individual accounts up to a minimum of two years.

- Cooperate in release of total loan amount / accessing the facility through the bank for commencing the activity after the members of Joint Liability Groups get trained.

6. Roles and Responsibilities of Chief Executive Officer of the Zilla Panchayath :

- ❖ Organizing meetings including district manager of NABARD, district lead bank manager, district controller and representatives of all commercial and rural, regional and cooperative banks.
- ❖ Providing information on the project in these meetings and taking necessary actions for providing financial assistance as per the wishes of the youth.
- ❖ Working project supporting agencies have to participate in these meetings.
- ❖ Supplementary to execute the decisions taken in the meeting by the district lead bank manager and the Chief Executive Officer of the Zilla Panchayath, issuing circulars to all branches of all banks.

Release of Grants to Project Supporting Agencies:

A grant of Rs.2000/- per candidate will be released to Project Supporting Agencies in 3 instalments

- ❖ Rs. 500/- per candidate will be released after signing the Memorandum of Understanding/contract agreement, providing motivation, consultation to the candidates taking up self-employment to take up self-employment activity and cooperation in preparation of project report and submitting application to the banks through Taluk Panchayaths and after receipt of order of loan sanctioning from financial institutions/banks.

No grants will be released to project support agencies if the loan is not sanctioned to the candidates.

- ❖ Grant at Rs. 1000/- per candidate will be released to Joint Liability Group/individual candidates after the release of loan from the banks on the basis of candidates activity and establishment of enterprises.
- ❖ **Follow-up on enterprises run by the candidates:** Rs. 500/- per candidate (in 3 instalments – Rs. 200/- in the first year, Rs. 150/- in the second year and Rs. 150/- in the third year) will be released on the basis of regular follow-up for 3 years on the marketing of products and repayment of loans.

Release of Advance amount:

An advance of Rs. 500/- per candidate, on the basis of bank guarantee and three months target of the candidates taking up self-employment (On the basis of Three months target or bank guarantee, whichever is less) will be released once, after signing of the contract agreement.

Entrepreneurial Training:

On completion of 3/6 days training in RUDSETI/RSETI/Jana Sikshana Samsthe/Community Polytechnic /Krishi Vignana Samsthe training institutions, the training cost at the rate of Rs. 250/- per candidate per day, Rs. 750/- per candidate for 3 days and Rs. 1500/- per candidate for 6 days will be released to the concerned training institution. For Example: The training on the activity of repairing household electrical equipments is imparted in RUDSETI to the candidates from all taluks, the total cost of training will be directly released to RUDSETI by the Zilla Panchayath. Similarly, Zilla Panchayath will release the amount directly to the institutions that have imparted training on the basis of number of candidates trained.

Establishment of Enterprises:

- Project support agencies working in respective districts will provide consultations with appropriate guidance to guardians /candidates for all necessary processes for starting the enterprise.
- In addition to providing assistance in getting loan to start the enterprise, report on the processes that takes place in all these developments will be submitted in the prescribed formats once in a month to the concerned officials/authorities.

7. Market Linkage:

- Expert committee at the District level will provide necessary suggestions and instructions related to marketing of products.
- Action has to be taken to provide basic amenities required for marketing facilities at hobli /Taluk /Zilla Panchayath levels from the grants available in the other schemes of Zilla Panchayath.

7. Organizing Youth Melas :

- Chief executive officer of the Zilla Panchayath will provide drive for organizing the youth mela in the district after the project supporting agency forms the youth federation at the district level.
- Youth melas will be organized once in every 3 months in association with the committee of project supporting agency and the youth federations.
- Opportunity will be provided in the youth Melas for exhibition and sale of products produced through the enterprises of Joint Liability Groups and youths.
- The expert committee at district level will provide necessary suggestions and instructions for improvement of enterprises in addition to having conversation with the youths.

Creation of Employment along with Vocational Skill Training

1. Selection of Institutions (Project Implementing Agency-PIA) providing employment along with vocational skill training:

- K.S.R.L.P.S. will select Project Implementing Agency having experience in providing vocational training in skills currently in demand and proving employment.
- Selected Project Implementing Agency will be having experience of institutions managing vocational skills training and providing employment for 3 years period.
- Project implementing agencies shall have registered for providing skill training in different departments as per the instructions of V.T.P / Central and State Governments under Karnataka vocational education and skill training institutions in respective districts.

- Project implementing agency will prepare for skill training by providing consultation and guidance to interested unemployed youth and their guardians.
- Project implementing agency (PIA) will give skill training and get the employment in industrial/commercial organizations to interested unemployed youth.
- Project implementing agency will create employment to 75% of the youths undergone skill training.
- Project implementing agency (PIA) will provide employment along with skill training and also has the responsibility of follow-up afterwards.
- Duration of skill training will depend on the basis of different courses including personality development.
- Vocational skill trainings are conducted through training institutions approved by vocational skill training institutions (VTP) / Central and States.
- Identifying employers of various companies /organizations as per the current employment demand and create employment.
- Project implementing agency will make arrangements for providing employment after the vocational skill training through collection of personal details of each candidate in the prescribed format.
- A maximum of Rs. 15,000/- grant will be spent to provide employment with vocational skill training to every beneficiary (training expenditure, lodging and boarding, decision making and certification, information management system for providing employment opportunity, administrative expenses of the organization, follow – up after employment etc.,).

- **Employment Creation along with Skill Training**

A) For Residential Training of 45 days		Amount in Rs.
1)	For Skill Training	6,000
2)	Lodging and Boarding also one time Travel expenditure	4,500
3)	Certification and creation of employment opportunity	1,800
4)	Administrative and other expenditure of Project implementing agency	700
5)	Expenditure of follow-up (3 years) of continuation in Employment	2,000
Total Rs.		15,000
For Non-Residential Training of 45 days		
1)	For Skill Training	6,000
2)	Boarding and Travel expenditure for the complete duration of training	4,500
3)	Certification and creation of Employment	1,800
4)	Administrative and other expenditure of Project implementing agency	700
5)	Expenditure of follow-up (3 years) of continuation in Employment	2,000
Total Rs.		15,000

Release of Grants to Project Implementing Agencies:

After the selection of beneficiaries for the vocational training given by the Project Implementing Agencies, 25% (No. of Beneficiaries) of the prescribed half yearly target fixed on the basis of capacity of training institutions of the implementing agencies of the required grant will be released as advance on the basis of bank guarantee. In case the project implementing agencies provides the bank guarantee for lower amount, the advance grant will be released in accordance to that.

Further grants will be released in instalments as per rules based on number of Job opportunities created for candidates by the project implementing agencies.

2. Method of Beneficiaries Selection :

- Publicity about the project will be given through news papers and electronic media.
- One lakh unemployed youth aged between 18-35 years at the rate of 40 youth per Gram Panchayath will be selected through the Grama Sabha.
- Minimum 20% of schedule castes and 9% scheduled tribe youths should be selected in the selection of candidates as per the Government reservation policies (caste certificate to be produced).
- Minimum 8th standard pass (relevant documents to be provided)
- Making arrangements for conducting meetings by Chief Executive Officer of the Zilla Panchayath.
- Out of 40 youths selected through the Grama Sabha, youth wish to work with skill training should be selected.

3. Monitoring and Evaluation :

- N.R.L.M Monitoring and Evaluation Committee already in existence under the chairmanship of Principal Secretary will provide guidance on implementation policy and review the project progress.
- Expert committee on project implementation at the district level under the chairmanship of Chief Executive Officer will take appropriate action or provide suggestions to solve the problems emerging during implementation stage.
- At the Taluk level, the committee under the chairmanship of Executive Officer of Taluk Panchayath will take appropriate action or provide suggestions for solving the problems emerging during implementation stage.
- Review meetings will be conducted every month by the Taluk /District level committees and all the Chief Executive Officers will send the report before 5th of every month to the Mission Director, K.S.R.L.P.S.

Expenditure incurred for each Candidate and release of funds to Project Implementing Agencies

SL. No.	Expenditure incurred for Each Candidate	Amount in Rs.
1.	Service cost of Project Supporting Agency, MIS & Administrative cost – Per candidate for 3 years	2,000
2.	On the basis of Entrepreneurial Programme /Skill Development Programme activities of 3/6 days, Rs. 250/- per day, per candidate (with lodging /without lodging – in accordance with the availability of candidate and selection)	750 / 1,500
Total		3,500
Release of Finance to Project Supporting Agency		
1.	After providing Bank Linkage and orders of loan sanction from the financial institutions – Per candidate	500
2.	After the loan is released from the bank to the individual / Joint liability Group candidates in accordance with the activity and establishment of the unit (Enterprise /Business/ Industry) – per candidate	1,000
3.	Follow-up of Industries established by the candidates : On the basis of regular follow-up of marketing of products and repayment of loans and on the basis of annual progress report for each candidate:	At the End of the Year 1 st Year –Rs.200 2 nd Year –Rs.150 3 rd Year – Rs.150
Release of Finance to Project Supporting Agency and Training Institutions		
1.	3/6 day Entrepreneurial Training will be arranged for the candidates taking up self employment and bank loans sanctioned. At Rs. 250/- per candidate, per day, an amount of Rs. 750/- for 3 days and Rs. 1500/- for 6 days will be released to the concerned Training Institutions after completion of the Training.	750/1500
Release of Advance Amount to Project Supporting Agency		
1.	An advance of Rs. 500/- per candidate on the basis of bank guarantee and three months target of the candidates taking up self-employment. (on the basis of Three months target or bank guarantee, whichever is less) will be released once, after signing of the contract agreement.	